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for Mr. K.

NATIONAL PHOTOGRAPHIC INTERPRETATION CENTER

NPIC NOTICE
NO. 18-5

TRAINING
20 November 1973

CIA-SPONSORED TRAINING AT LOCAL SCHOOLS 1974 SPRING SEMESTER

1. The Central Intelligence Agency sponsors part-time academic training for its employees at local colleges and universities. If you wish sponsorship and tuition advance for the 1974 spring semester, please submit your Form 136 (Request for Training at Non-Agency Facility) to the Training Branch by Friday, 7 December 1973.

2. If you cannot submit your Form 136 before 7 December 1973, you will have to register with your own money. But, before you register you should still submit your Form 136 to the Training Branch.

3. If you have to register prior to 7 January 1974 and tuition is in excess of $25, you may request an earlier tuition advance by submitting Form 281 (Request for Advance of Funds) along with the Form 136. If tuition is less than $25, you will be reimbursed by submitting your receipt and Form 264 (Request for Reimbursement or Payment) after registration.

4. Tuition advances will be disbursed in Room 1N707, Finance Branch, 7 January 1974. Accounting instruction will be given at that time.

5. Please note the following:

a. Approval for Agency sponsorship must be obtained prior to registration for a course.

b. Courses must be taken for credit and not for audit.

c. Books are not included in Agency sponsorship.

6. To prevent delays, you should ensure that all items on the Form 136 are completed (objective, cover status, entrance-on-duty date, etc.). Also indicate whether you will

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be a graduate, undergraduate, or special student. If applicable, indicate if you are a resident or non-resident of state, and if the course is to be held on or off campus.

7. Attached for your information is a list of the spring registration dates for some of the local colleges and universities.

STAT

JOHN J. HICKS
Director
National Photographic Interpretation Center

Attachment: a/s

Distribution:
ALL CIA-NPIC EMPLOYEES

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1974 SPRING SEMESTER
SCHEDULE--WASHINGTON AREA COLLEGES AND UNIVERSITIES

SCHOOL	REGISTRATION	CLASSES BEGIN
American University		
On Campus	10-12 Jan 74	14 Jan 74
Off Campus (consult Off-campus schedule)		
Catholic University	9-12 Jan 74	14 Jan 74
Charles County Community College	14 & 15 Jan 74	21 Jan 74
Federal City College	to be announced	
George Mason University	14 & 15 Jan 74	16 Jan 74
George Washington University	10-12 Jan 74	14 Jan 74
Georgetown University	14 & 15 Jan 74	16 Jan 74
Howard University	9 & 10 Jan 74	14 Jan 74
Montgomery College	15-17 Jan 74	21 Jan 74
Northern Virginia Community College	3 & 4 Jan 74	7 Jan 74
Prince George's Community College	16 Jan 74	19 Jan 74
University of Maryland		
On Campus	7 & 8 Jan 74	9 Jan 74
Evening Session	21-25 Jan 74	28 Jan 74
University of Virginia (Northern Virginia Regional Center)	7-23 Jan 74	28 Jan 74
University of Virginia (Off-Campus at Headquarters)	9 Jan 74	Week of 28 Jan 74
USDA Graduate School	2-8 Jan 74	9 Jan 74

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